

MCWT Board of Directors 2027 Vice President Description

Accountability

In the absence or disability of the President, the Vice President shall perform the duties and exercise the President's powers and perform such other duties as the Board of Directors shall prescribe. The Vice President is assumed to inherit the President role with a full board confirmation.

The Vice President is an executive and voting member of the board of directors of MCWT and is appointed in a manner consistent with the bylaws. The Vice President is accountable to the President and the Board for fulfilling the duties and responsibilities outlined below.

Time Commitment

Approximately 10–15 hours per month plus attendance at MCWT events

Term of Office

One year, with an assumption that the Vice President will become the President the following year, for an additional one-year term.

Roles and Responsibilities

The Vice President will work closely with the President to learn the roles and responsibilities involved in strengthening MCWT as its leader. She or he will chair the Executive Committee, ensuring appropriate topics and material are brought to the Executive group and to the full Board.

Responsibilities include:

- Advance the strategy of MCWT
- Strengthen MCWT's reputation through public speaking and media relations
- Participate in MCWT events to encourage women and strengthen partnerships with MCWT supporters
- Shadow the President at events for a smooth transition
- Recruit leaders for Board and Advisory Board positions
- Participate in the monthly meetings: Executive Committee, Board
- Vice President is expected to actively participate in annual strategy development and execution

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Roles and Responsibilities

Director Commitment. While not legally binding, each Director will be expected to make a good-faith effort to achieve one of the following commitments:

- **Fund Raising Commitment** - Commit to no less than \$10,000 (or equivalent) of fundraising each year - this can either be via the Director's Company's partnership activities, personal donations or leveraging the Director's network of contacts. The amount does not necessarily have to be incremental to prior giving from that source but should clearly be attributable to the Director. Or,
- **Skills Commitment** - Bring a unique and valuable skill to the board such as professional legal or financial credentials. Or,
- **Partnership Commitment** - Maintaining the Director's employer's participation at Diamond level or above

Principle duties include:

- Lead development and achievement of the MCWT annual strategic plan
- Public Speaking, both virtual and in-person
- Media Relations
- Executive Oversight
- Keep the board informed of important events, trends, and issues relevant to MCWT

Committee Membership

- Executive Committee (chair)
- Others as required, not to exceed 2 committees

Qualifications

- Commitment to MCWT's mission and strategic directions
- Experienced at developing and achieving strategy
- An understanding of, and experience with, good Board oversight practices
- Proven public speaker and media relations preferred
- Fundraising experience preferred, but not required
- An ability to commit the time required to fulfill the responsibilities described
- Desired technology/STEM background or experience